



Local Holdings In OCLC

Part 3 – Detailed Holdings and more

A webinar presented by

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LHR Maintenance – so far



Part 1

- ◆ Editing records derived from old Passport LDRs
- ◆ Basic MARC Holdings format for open, closed, and temporary holdings

Part 2

- ◆ Deriving new records from other holdings in OCLC
- ◆ Creating new records "from scratch"



Updating Local Holdings in OCLC



Our Goals

- ◆ Look at some of the less common holdings that can be represented in MARC Format for Holdings.
- ◆ Demonstrate how to Add or Edit LHRs from your workflow in OCLC.
- ◆ Discuss issues that effect what holdings we represent and how



LHR - 2nd levels of detail



When a holding has 2 levels of Enumeration or Chronology data, we create a level 4 Holding.

- Update the Leader
- Include subfields in 853/863 for detail
- Second level enumeration and/or chronology elements

TQI holds

Science

v.1:no.3,1980:Mar. – v.7:no.6, 1986:June

Science

Bib Record Record 1 of 1

Edit Action View

Local Holdings Record: Science.

OCLC	5206521	ISSN	0193-4511	Freq	m	Dates	1979-1986
Summary		1:3-7:6(1980:Mar.-1986:June)					
Leader		cy a3n					
+	007					zu	
+	008					0611165u 8 0001uueng0061116	
+	852					TQI \$b TQII	
+	866			1		\$8 0 \$a 1:3-7:6(1980:Mar.-1986:June)	
+							
+							
+							

Edit Action View

Holdings validate with abbreviated months, but the computer may not be able to use this detail in text form.

Science

Bib Record Record 1 of 1

Edit Action View

Local Holdings Record: Science.

OCLC	ISSN	Freq	m	Dates
5206521	0193-4511		m	1979-1986
Summary		1:3-7:6 (1980:Mar. -1986:June)		
Leader		cy a4n		
* +	007			ta
* +	008			0611165u 8 0001uueng0061117
* +	852			TQI \$b TQII
+ +	853	3	3	\$8 1 \$a v. \$b no. \$i (year) \$j (month)
+ +	863	3		\$8 1.1 \$a 1-7 \$b 3-6 \$i 1980-1986 \$j 03-06
+ +				
+ +				
+ +				

Holdings in 863 \$b entered numerically – do not yet display as months in WorldCat.



LHR - 2nd levels of detail

- Any caption you need
- Don't need parallel detail in enumeration and chronology
- Details may appear odd in 863 subfields

TQI holds

Genome biology

v.2:issue 12 (2001) – v.6:issue 8 (2005)

Genome biology

Bib Record

Record 1 of 1

Edit

Action

Local Holdings Record: Genome biology

OCLC 49212711		ISSN 1474-7596		Freq m	Dates 2001-2005
<input type="button" value="+"/> Publication Pattern Data					
Summary		v.2:issue 12-v.6:issue 8 (2001-2005)			
<input type="button" value="+"/> Leader		ny a4n			
<input type="button" value="+"/> 007				ta	
<input type="button" value="+"/> 008				0604282u 8 1001bbeng0060428	
<input type="button" value="+"/> 852				TQI \$b TQII	
<input type="button" value="+"/> 853	3	3		\$8 1 \$a v. \$b issue \$i (year) \$v c \$w m	
<input type="button" value="+"/> 863	4			\$8 1.1 \$a 2-6 \$b 12-8 \$i 2001-2005	
<input type="button" value="+"/>					
<input type="button" value="+"/>					
<input type="button" value="+"/>					

853 description imported from the CONSER Publication Pattern Data



LHR - 2nd levels of detail

- Gaps mean multiple 863s
- Not all 863s need 2 levels of detail

TQI holds

Gopher music notes

1978-1990,1999:Feb.-2001:Dec.,2003:Feb.-

Gopher Music Notes

Bib Record

Edit

Action

View

Local Holdings Record: Gopher music notes.

OCLC 1716442				ISSN 0017-2235				Freq q				Dates 19uu-9999			
Summary				(1978-1990,1999:Feb.-2001:Dec.,2003:Feb.-)											
* <input type="button" value="+"/>	Leader			ny a4n											
* <input type="button" value="+"/>	007			ta											
* <input type="button" value="+"/>	008			0611170u 8 0001uueng0061117											
* <input type="button" value="+"/>	852			TQI \$b TQII											
<input type="button" value="+"/>	853	3	3	\$8 1 \$a (year) \$b (month) \$w q											
<input type="button" value="+"/>	863	3		\$8 1.1 \$a 1978-1990 \$w g											
<input type="button" value="+"/>	863	4		\$8 1.2 \$a 1999-2001 \$b 02-12 \$w g											
<input type="button" value="+"/>	863	4		\$8 1.3 \$a 2003- \$b 02-											
<input type="button" value="+"/>															
<input type="button" value="+"/>															
<input type="button" value="+"/>															



LHR - Complex holdings



Holdings that include a large number of breaks or scattered issues could be represented entirely by an 853/863 set

- ◆ This may be the right time to use the 866 field

TQI holds

Bulletin Dolmetsch Foundation

no.8 (1972),no.19 (1972),no.29 (1978),no.47 (1986)-no.49 (1987),no.60 (1991)-no.62 (1991),no.65 (1992),no.68 (1993)



LHR - Complex holdings

Holdings need to remain readable for users. We recommend trying to avoid having more than 5 fields.

- ◆ Summary for your institution
- ◆ Up to three 863 fields for most recent holdings
- ◆ An 866 field to summarize earlier issues and notes

Bulletin Dolmetsch Foundation

863 no.60 (1991)-no.62 (1991),

863 no.65 (1992),

863 no.68 (1993)

866 no.8 (1972)-no.49 (1987)

LHR – Using the 866

Edit

Action

View

Local Holdings Record: Bulletin.

OCLC 1566874		ISSN 0419-618X		Freq f	Dates 1962-9999
Summary no. 8-no. 68 (1972-1993) Scattered holdings.					
* <input type="button" value="+"/>	Leader		ny a3n		
* <input type="button" value="+"/>	007			ta	
* <input type="button" value="+"/>	008			0605035u 8 3001bbeng0060503	
* <input type="button" value="+"/>	852			TQI \$b TQII	
<input type="button" value="+"/>	853	3	3	\$8 1 \$a no. \$i (year) \$v c \$w f	
<input type="button" value="+"/>	863			\$8 1.1 \$a 60-62 \$i 1991 \$w g	
<input type="button" value="+"/>	863	3		\$8 1.2 \$a 65 \$i 1992 \$w g	
<input type="button" value="+"/>	863	3		\$8 1.3 \$a 68 \$i 1993	
<input type="button" value="+"/>	866		1	\$8 1 \$a no. 8-no. 49 (1972-1987) Scattered holdings.	
<input type="button" value="+"/>					
<input type="button" value="+"/>					
<input type="button" value="+"/>					



LHR - Alternate forms of Holdings

Holdings in more than one format may need more than one LHR

TQI holds

Minnesota Conservation Volunteer

In Regular text: 2000-

and

Braille Text: 2003-

LHRs for Alternate Formats

LHR for regular text

View Inst ◀ 1 ▶ **Inst Summary** **Bib Record** Inst Summary 1 of 2

Edit Editing Local Holdings Record ▼ Action Action ▼ View MAF

Local Holdings Record: Minnesota conservation volunteer /

OCLC 40657327		ISSN 1523-6331		Freq b	Dates 1999-9999
Summary		(2000-)			
* +	Leader	ny a3n			
* +	007			ta	←
* +	008			0605034u 8 2001bbeng0060503	
* +	852			TQI \$b TQII	
+ +	853	3	3	\$8 1 \$a (year) \$v c \$w b	
+ +	863			\$8 1.1 \$a 2000-	
+ +					
+ +					
+ +					

LHRs for Alternate Formats

LHR for Braille text version

Bib Record

Edit Action View

Local Holdings Record: Minnesota conservation volunteer /

OCLC 40657327 ISSN 1523-6331 Freq b Dates 1999-9999

Summary		(2000-) Also available in Braille, 2003-.	
* +	Leader	ny a3n	
* +	007		tc ←
* +	008		0611174u 8 0001bbeng0061117
* +	852		TQI \$b TQIK \$c Closed stacks, Braille collection.
+ +	853	3 3	\$8 1 \$a (year) \$v c \$w b
+ +	863		\$8 1.1 \$a 2003-
+ +			
+ +			
+ +			

LHR Summary

Summary shows each holding for the library

2 records found searching for OCLC #40657327 AND Institution TQI in Local Holdings (Institution Summary)

View Record View List Bib Record

Local Holdings Institution Summary			
Minnesota conservation volunteer /			
OCLC	40657327	ISSN	1523-6331
Dates	1999-9999	Freq	b
Summary (2000-) Also available in Braille, 2003-.			
Record	Location	Copy	Data
1.	TQII		\$8 1.1 \$a 2000-
2.	TQIK		\$8 1.1 \$a 2003-

View Record View List Bib Record



LHR - Microform Holdings



For microforms, Separate Record reporting is still the standard.

- Text Holdings LHR on text Bib record
- Microform holdings LHR on matching microform Bib record
- Cross reference notes ("For holdings on microfilm see ISSN 1234-456x")

Separate Record LHR

Local Holdings Record: Science			
OCLC	ISSN	Freq	Dates
11017587	0193-4511	u	1979-1986
Summary (1979-1983) For hardcopy see ISSN: 0193-4511 or OCLC #5206521.			
* +	Leader ny a3n		
* +	007		he amu buuu
* +	008		0611170u 8 0001uueng0061117
	843		Microfiche. \$b Ann Arbor, Mich. : \$c University Microfilms International, \$e microfiches.
* +	852		TQI \$b TQIK \$c Closed stacks \$z Microfiche
+ +	853	3 3	\$8 1 \$a (year)
+ +	863		\$8 1.1 \$a 1979-1983
+ +			
+ +			
+ +			

LHR on microform record includes cross reference note to print in the Summary – so it appears in Group displays.



LHR - Microform Holdings



Libraries not using Separate bibliographic records should still separate holdings by format

- One LHR for print holdings
- Separate LHR for microform holdings
- Include microform holdings in Summary
- Indicate microform in notes

Additional LHR for Microform

View Inst ◀ 1 ▶ **Inst Summary** **Bib Record** Inst Summary 1 of 2

Edit: Editing Local Holdings Record ▾ Action: Action ▾

Local Holdings Record: ACM computing surveys.

OCLC 1731026 ISSN 0360-0300 Freq q Dates 1971-9999

+ **Publication Pattern Data**

Summary		v.3- (1971-) Partly on Microfiche.	
* +	Leader	cy a3n	
* +	007		he
* +	008		0605235u 8 0001uueng0061117
* +	852		TQI \$b TQII
+ +	853	3 3	\$8 1 \$a v. \$i (year)
+ +	863	3	\$8 1.1 \$a 3-12 \$i 1971-1980 \$z Microfiche
+ +			

** NOT STANDARD ** LHR for mfilm on the print bib record

- ◆ Code fields for this holding – 007
- ◆ Be sure to update lending/reproduction policies
- ◆ Note format in 863 \$z

LHR Summary

Summary shows each holding for the library

2 records found searching for OCLC #1731026 AND Institution TQI in Local Holdings (Institution Summary)

View Record View List Bib Record

Local Holdings Institution Summary			
ACM computing surveys.			
OCLC	1731026	ISSN	0360-0300
Dates	1971-9999	Freq	q
Summary	v.3- (1971-) Partly on Microfiche.		
Record	Location	Copy	Data
1.	TQII		\$8 1.1 \$a 3-12 \$i 1971-1980 \$z Microfiche
2.	TQII		\$8 1.1 \$a 10- \$i 1978-

View Record View List Bib Record



More help with LHR Maintenance

**We recommend you do some editing, ASAP,
while the training is still fresh.**

- ◆ Send us a list of 6-10 records you've worked on and we'll check to see if everything in the LHRs is okay.
- ◆ Or if you want help working through a specific example from your own workflow, feel free to contact

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